

# **CAMDEN-WYOMING SEWER & WATER AUTHORITY**

P.O. BOX 405, CAMDEN-WYOMING, DELAWARE 19934

*Minutes of the Camden-Wyoming  
Sewer and Water Authority  
Regular Session - Authority Meeting  
Held on May 14, 2013*

**Authority Members present:**

Ms. Barbara Blomquist  
Mr. Jeffrey Connor  
Mr. Michael Quinn  
Ms. Tracy Torres  
Mr. James Winchell

**Also in attendance representing  
the CWS&WA:**

Mr. Harold Scott, Authority Superintendent  
Mr. Soheil Gharebaghi, P.E., Authority Engineer

**Public in Attendance:**

Meeting Attendance/Sign-in Sheet;  
available at the CWS&WA Office

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The Camden-Wyoming Sewer and Water Authority (CWS&WA) met at the CWS&WA Office on May 14, 2013. The meeting was called to order at 7:03 p.m. by the Chairperson, Mr. Winchell.

There were no items removed from the Consent Agenda.

**Approval of the Consent Agenda:**

Motion: Ms. Torres made a motion to approve the Consent Agenda with a correction<sup>1</sup> to the minutes of the April 9, 2013, Regular Meeting, seconded by Mr. Quinn. Motion carried unanimously.

**Maintenance & Operations Status (Superintendent Report):**

Mr. Scott distributed the period's Operation and Maintenance Report and discussed the same. Mr. Scott, once again, discussed the issue of unnecessary and costly maintenance activities at the Authority's sanitary sewer pump stations due to discharges of grease, adult wipes, and other material into the sewer system. Ms. Torres and Mr. Quinn advised the Towns of Camden and Wyoming, respectively, regarding this matter and further efforts toward educating the Authority's customers about this issue would be made through the Authority's world wide web site.

Mr. Scott reported the Authority's crews had repaired a water service leak at Chapelcroft. Additionally, Mr. Scott noted that the Authority's crews had assisted Chesapeake Utilities with their natural gas service pipe line maintenance by locating and marking the water and sewer service lines at Willow and South Layton Avenues.

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It was noted that on page 2 of the minutes of the April 9, 2013, Regular Meeting, a disconnect notice date was erroneously recorded as May 21, 2012. The year of this date should have indicated 2013.

**Maintenance & Operations Status (Superintendent Report, cont.):**

Mr. Scott indicated that, because of root intrusion into the existing sewer mains in the vicinity of Southern Boulevard and South Layton Avenue, the Authority's crews had jet cleared the sewer mains and video inspected the same.

Regarding the land development of Tidbury Crossing, Mr. Scott indicated that Authority was working with the new owners toward the resolution of the Authority's concerns with respect to the development's sewer and water utility services.

Mr. Scott indicated that, at the cost of \$65 per person, two of the Authority's field personnel would be attending a maintenance-of-traffic-flagging training course toward DelDOT certification. Mr. Scott noted that even grass cutting in certain locations required the use DelDOT certified flaggers when the work was performed within the State rights-of-way.

Mr. Scott was pleased to report that the ratio of actual revenues to those budgeted compared to the ratio of actual expenditures to those budgeted for the sewer and the water accounts had been well within the targeted ranges. The revenues were at 50.4% and 52% of the budget for the water and sewer systems, respectively, and the expenditures were at 42% of the budget for both, the water and the sewer systems, Mr. Scott added.

The Authority's returns on its investments through Paradee Financial were in the annual range of 3% to 5%, which were well above the current industry norm, Mr. Scott noted.

Mr. Scott reported that he had met with the developer of Camden Town Center regarding a proposed concept where a McDonald's restaurant could be built adjacent to, and just north of, Chick-Fil-a. The ownership of the land, currently owned by Tidewater Utilities, Inc. (TUI) where an above ground water storage tank provided water utility services to Briar Park, Nellie Stokes Elementary School and Tamarac, would need to be transferred to a new owner and fire protection water utility services to Nellie Stokes Elementary School would also need to be transferred to CWS&WA from TUI. The developer would be responsible for arranging the necessary changes, including, but not limited to, the transfer of the Certificate of Public Convenience and Necessity (CPCN) from TUI to the Authority for the provision of fire protection water service to the elementary school, Mr. Scott added. Updated reports regarding this item would be presented at the Authority's future Regular Meetings, if necessary, Mr. Scott said.

**Engineering Report:**

Gharebaghi reported that the Authority was continuing to work with the Utilities Coordinator of the Delaware Department of Transportation (DelDOT) regarding the State's plans to reconstruct the bridge over Isaac's Branch on West Railroad Avenue (Bridge 2-195A). Updated reports regarding this matter would be presented at the Authority's future Regular Meetings, Gharebaghi added.

**Engineering Report (cont.):**

Gharebaghi also reported that a DelDOT project, known as "Safe Route to School - Nellie Stokes Elementary School," would begin during the summer to rehabilitate the sidewalks in Newell's Creek.

Gharebaghi advised that the Authority's 2013 Annual Water Quality / Consumer Confidence Report (CCR) for the period of January 1, 2012, through December 31, 2012, was scheduled for publication and distribution to the Authority's customers by June 30, 2013.

**Legal Report:**

There was no legal report.

*Wastewater Operator License*

Mr. Winchell indicated that he held a wastewater operator's license in Maryland which was transferable to the State of Delaware should the need arise. Mr. Winchell requested the Board's approval of a \$500 expense for Mr. Winchell's attendance of a course beginning in June of 2013, related to his license. Following discussion surrounding the benefits of the course to the Authority, Mr. Winchell decided to withdraw his request.

**Visitors' Comments:**

In response to Ms. Fulcher's inquiry regarding sanitary sewer maintenance activities, it was noted that about four years ago the sanitary sewer mains at Meadow Avenue and Apple Tree Lane area had exhibited root intrusion into the sewer mains which had resulted in sewer backups into houses in the area. The sewer jet clearing of roots and close captioned video inspection of the area sewer mains had been programmed to occur about every four years to minimize the risks of sewer backups into homes, Mr. Scott explained.

**Adjournment:**

Motion: Mr. Quinn made a motion to adjourn the Regular Meeting, seconded by Mr. Connor. Motion carried unanimously.

The Regular Meeting adjourned at 7:39 p.m.

The next Regular Meeting will be held on June 11, 2013, at 7:00 p.m.

Respectfully Submitted,  
CAMDEN-WYOMING SEWER & WATER AUTHORITY

Harold L. Scott, Sr.  
CWS&WA Superintendent